



**Education and Training:**

Please indicate highest level completed:

High School: ① ② ③ ④

College/University: ① ② ③ ④

Graduate School: ① ② ③ ④

Name of Educational Institution (Please list most recent first.)	City, State	Dates Attended	Major	Degree	Graduate?
		From: To:			<input type="radio"/> yes <input type="radio"/> no
		From: To:			<input type="radio"/> yes <input type="radio"/> no
		From: To:			<input type="radio"/> yes <input type="radio"/> no
		From: To:			<input type="radio"/> yes <input type="radio"/> no

Please list any additional educational, vocational or professional training, military service or other information you feel may be helpful to us in considering your application:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Employment History:**

(Please list most recent first.)

\_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Dates of Employment: From (mm/yy) \_\_\_\_\_ To (mm/yy) \_\_\_\_\_ Please describe your specific job duties: \_\_\_\_\_

Job Titles: Starting \_\_\_\_\_ Ending \_\_\_\_\_ \_\_\_\_\_

Rate of Pay: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_

May we contact this employer and/or supervisor?:  Yes  No \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Dates of Employment: From (mm/yy) \_\_\_\_\_ To (mm/yy) \_\_\_\_\_ Please describe your specific job duties: \_\_\_\_\_

Job Titles: Starting \_\_\_\_\_ Ending \_\_\_\_\_ \_\_\_\_\_

Rate of Pay: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_

May we contact this employer and/or supervisor?:  Yes  No \_\_\_\_\_

Reason for leaving: \_\_\_\_\_



**Professional References: (continued)**

Name of Reference #2	E-Mail Address	Daytime Phone
Title	Company Name	Evening Phone
How do you know this reference?		
Name of Reference #3	E-Mail Address	Daytime Phone
Title	Company Name	Evening Phone
How do you know this reference?		

**Availability and Retail Experience:**

When are you available to begin employment?: \_\_\_\_\_

Please indicate your availability:  
(Indicate your availability by placing a "Y" in the boxes for the times you are routinely available. Place an "N" in the boxes for the times you are routinely unavailable.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10 a.m.							
11 a.m.							
12 noon							
1 p.m.							
2 p.m.							
3 p.m.							
4 p.m.							
5 p.m.							
6 p.m.							
7 p.m.							
8 p.m.							
9 p.m.							

Have you ever directly supervised other people?     Yes     No

If yes, what is the largest number of people you have directly supervised on an ongoing basis? \_\_\_\_\_ For how long?: \_\_\_\_\_

- Which of the following duties have you routinely performed: (Check all that apply)
- |   |   |
|---|---|
| <input type="radio"/> Operational tasks (e.g., payroll, scheduling, daily reports, etc.). | <input type="radio"/> Terminated employees.       |
| <input type="radio"/> Managed a store's profitability (e.g., profit and loss)..           | <input type="radio"/> Coached/developed employees |
| <input type="radio"/> Recruited/interviewed/hired employees.                              | <input type="radio"/> Led selling/sales promotion |
| <input type="radio"/> Conducted formal employee performance reviews.                      | <input type="radio"/> Inventory management        |
| <input type="radio"/> Provided direct customer service while managing others              | <input type="radio"/> None of the above.          |

Why do you want to work at Edelweiss Baby? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**READ CAREFULLY BEFORE YOU SIGN:**

I certify that the information contained in this application is correct to the best of my knowledge and I understand that any misstatement or omission of information is grounds for ending the hiring process or dismissal after hiring. I authorize verification of the information provided on this application and authorize any investigation or inquiry of me including financial and other related matters as may be necessary for an employment decision. I further authorize the references listed above to provide all pertinent information concerning my previous employment and I hereby specifically release all parties from all liability for any damage that may result from furnishing same to Edelweiss Baby, Inc. In consideration of my employment, I agree to conform to the rules and regulations of Edelweiss Baby, Inc. as may be established or amended from time to time. I further agree that either I or Edelweiss Baby, Inc. may terminate my employment with or without cause and with or without prior notice at any time. Finally, I understand that no representative of the Company other than the President has the authority to enter into any agreement for employment for any specified period of time or under any specific conditions or to otherwise alter the foregoing.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date